

**TWGHs Sun Hoi Directors' College 2024-2025**  
**School Notice No. 10**

18<sup>th</sup> November, 2024

Dear Parents,

Please kindly note the following:

**1. Parents' Day**

In order to strengthen communication with parents and support students' growth, our school hereby holds a Parents' Day on 30<sup>th</sup> November, 2024 (Saturday), and the details are as follows:

**(i) Meet the class teacher**

Parents and students [=Class=](=[ClassNumber=])(=[StudentName=] are invited to attend at the time [=Time=] arranged by the class teacher. If you are unable to attend the Parents' Day, you will be contacted by the class teacher by phone for alternative arrangements.

**(ii) Book fair**

The library will hold a book fair on Parents' Day from 8:30 a.m. to 1:00 p.m. at the covered playground. Parents and students are welcome to participate.

**2. "Sunners' Vibe" event**

In the middle/later stage of the first term, students not only review their learning progress, but should also work hard to prepare themselves for the challenges ahead. In order to help all teachers and students relax from their busy studies and take care of students' mental health, our school will organize the "Sunners' Vibe" event on 29<sup>th</sup> November, 2024 (Friday) to enjoy the happy moment together.

Details are as follows:

Date:	29 <sup>th</sup> November, 2024 (Friday)
Time:	Assembly Time: 2:35 - 3:45 p.m.
Venue:	School
Contents:	Class activities, snack catering, music performances, event booths, dance performances

### **Casual Day**

In order to raise students' awareness of caring for the community and fulfilling their civic responsibilities, the school will organize The Community Chest Dress Casual Day on 29th November, 2024 (Friday) to raise funds. If you wish to participate, please register and pay the fee to the class teacher before 19<sup>th</sup> November. Students can wear casual clothes to school by donating HK\$20 to The Community Chest on a voluntary basis (or a total donation of HK\$300 for the whole class, students in the class can choose to wear school uniforms or casual clothes). Students who do not participate are required to wear proper school uniform to school.

Please note:

- (1) Clothes must be simple and neat, generous and decent, no makeup, no revealing clothes (like halter tops or crop tops that expose the shoulders, waist and midriff); the length of shorts or skirts must be at least 1 inch (about 3cm) above the knee; no hot pants; pants should not be low-waisted, with holes, or too close-fitting; legging is not allowed.)
- (2) All participants will be given a Dress Casual Day badge and must wear it all day for identification.

#### **4. Chinese and English Speaking Examinations for First Term Examination and Mock Examination 2024-2025**

The Chinese and English Speaking Examinations for the First Term Examination and Mock Examination 2024-2025 (some secondary levels) are scheduled to be held after school. Please refer to Attachment 1 for relevant details.

Important points to note:

- (i) Students are NOT allowed to bring any communication electronic devices such as smartphones and smartwatches to attend tests and exams. Zero mark and disciplinary penalties will be given to those who violate the rule.
- (ii) No make-up tests and exams will be arranged for cases of absence during the test and exam periods. Absentees should submit to the school a medical certificate which states clearly the date(s) of absence. Otherwise, a zero mark will be given to the paper(s).

#### **5. Winter school tie purchase notice for S1 students**

Students are about to switch to their winter school uniforms, and the school tie is an essential part of the winter uniforms and must be purchased through the school. Each school tie is priced at \$13.5 and will be collected by automatic transfer on 28th November. Please prepare sufficient funds for the transfer. Class teachers will collect cash from students who are unable to pay the fees by autopay. School ties are expected to be distributed on 29th November, and the date for the transition to winter uniforms will be announced separately.

**6. S5 & S6 supplementary classes during Christmas and New Year and Lunar New Year holiday**

In order to enhance students' learning effectiveness, the school will arrange supplementary classes during holidays. Please refer to Annex 2 for the schedule, and all students concerned must attend the supplementary classes on time.

Please note:

- (1) If a student is unable to attend the supplementary classes due to participating in other important activities or competitions arranged by the school, he/she is required to apply for leave from the subject teacher in advance before the date of the supplementary class and provide the relevant electronic notice simultaneously.
- (2) If a student is unwell and needs to take sick leave on the date of the supplementary class, parents are required to inform the school by phone and student must submit the medical certificate to the subject teacher on the school day.
- (3) If a student is absent from the supplementary class without reasonable explanation, it will be treated as truancy.

Best regards,

TWGHs Sun Hoi Directors' College